

Event Proposal: Bardic Champs Winter reign 2023

This proposal is to the members of Hartshorn-dale to seek group approval to send a bid to kingdom for the event.

Event Steward's SCA name: Alison Wodehalle

Event Steward's email: Alison: 148153@members.eastkingdom.org

Co-Event Steward SCA Name: Elysabeth Underhill

Co-Event Steward's email: Lissa 137268@members.eastkingdom.org

**Proposed Date: Saturday Feb 4, 2023**

Site Name: St Paul's United Church of Christ

Site Address: 1979 Weavertown Rd, Douglassville PA 19518

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This proposal is to host the kingdom event for Bardic Champs, as the kingdom seneschal put out a call for bids. I have contacted both of the Bardic Champs, and they are available on the suggested date to travel to Hartshorn-dale for the competition, and the kingdom seneschal is aware we are bidding for this event. KSen informed us of a couple dates that the royals would be unavailable, but Feb 4<sup>th</sup> was not one of those dates.

The plan would be to use the large fellowship hall upstairs for both the competition and for dayboard, thus encouraging attendees to listen in to some of the bardic entrees. The later in the day, hold court in the main room as well. Since the site has a very large area downstairs, that are could be utilized for the royal room, for any vigils that might need to be held, and for changing rooms. Since kingdom would be running the competition, and we would not offer fighting (no indoor space for fighting, and being winter), the number of staff needed for major roles would be lower than other events. We should plan on staffing the kitchen and having enough people to set up chairs and tables as needed in the morning and the evening, and to change the set up before court.

We are asking for a variance of Hartshorn-dale's policy to utilize two business meetings to approve an event due to the following reasons:

1. Kingdom had not received any bids by the deadline, so they need to know quickly to be able to plan the upcoming reign
2. The site will hold the date for us until Sept 6<sup>th</sup>, by which time they need the deposit. KSen is aware of this time limit.

So, respectfully we request the bid for this event be decided at the Sept 1<sup>st</sup> meeting.

**Finances:**

Cost of renting site \$500

Misc costs (tokens, programs, etc) \$75

Dayboard (per person) \$5

Paypal approximate per person \$1

Breakeven for 50 adult member attendees would be \$20pp.

Due to it being a winter event, and kingdom receiving half of the profits, I think we should use a low

break-even number. The last in person Bardic Champs was \$20 per adult member in Caer Adamant in Feb 2020.

Also, do we want to do pre-reg only, or do we want to allow walk-ins, perhaps with dayboard only being for the pre-reg?

Adult member	\$20
Adult nonmember	\$25
Child age 0-9	Free
Child age 10-17	\$10
Family: up to 2 adults with membership and all children	\$45
Family: up to 2 adults without membership and all children	\$55
Family: up to 2 adults (one member, one nonmember) and all children	\$50

### **Staff:**

Registrar: Sarah

Gate: Diana and Lissa

Head Cook Dayboard: Milissent de Haithwaite

Royalty liaison: Naomi

Set up in am: Jakob

Clean up in pm: Aislinn

If there are ideas for adding an A&S display, or the plushie competition/display, or a table of items for sale, please hold those ideas till after the initial approval, we can add minor activities such as those at a later date. We also need to find out if kingdom has any further needs such as meeting rooms.

Ideas to pursue later (if we win the bid):

- It might be fun to add in a largesse display, other groups have done some interesting things with that at kingdom level events.
- Child friendly zone, coloring pages, kids table in dayboard space, etc. Maybe Rosie would be interested in running an activity?
- Staff member for decorations
- Dayboard location downstairs fellowship area, with attendees being able to bring food upstairs is they would like, think about signage stating quiet in the main room
- Rolling dayboard