

Agenda Hartshorn-dale Business Meeting 2FEB2023

Attendance-Officers:

- Seneschal - James O'Gallegghure
- Webminister - Sarah le Payller
- Chamberlain - duties devolved to Exchequer
- Secretarie - Kathryn Perry
- Chatelaine - Jakob Agnarsson
- MOL - Milissent Hathewaite
- Exchequer - (not present) Elysabet Underhill
- Fencing - Jacqueline Cross
- MoAS - Aislinn/ Elizabet Marshal
- Social Media - BRANDR BJORNDALL
- Knight Marshal - (not present) Berkhommer Von Nuemburg
- Herald -William

Attendance-Populace: David, Blue (Annabeth), John Marshal, Adelina, Ivette of Worcester, Naomi bat Avraham , Fearghus, Alison Wodehalle, Diana Alene Tregirtse

1. Officer reports (please submit written report, which will be included in the minutes)

- a. **Seneschal:** We're still here!
 - i. **Social Media Deputy:** It happens.
- b. **Chatelaine -**
 - i. This month has been pretty calm over in the Chatelaine's office. My Deputy and I have been assisting our current newcomers as usual. And just last week we added another newcomer to our ranks! With this addition, and unfortunately some of our previous newcomers going inactive, we have a total of 12 active newcomers right now.
 - ii. I did manage to offload a small bit of gold key thanks to Blue grabbing some. If anyone needs anything from gold key please let me know as we are trying to liquidate ALL of it so we can make new gold key that does not take up an entire wall of my garage. Whatever is there will be brought to the rummage sale at Nova Schola in March.
 - iii. And finally, I am still fighting with the scheduling gods to see when a good date for the newcomer night would be. When I figure that out, you'll be the first to know!
 - iv. As always if you require anything from my office, please don't hesitate to reach out to me or my Deputy, Orso.
- c. **Chronicler -** Winter issue not yet done (okay not yet started), but it's on the list.
- d. **Webminister -** I'm working on a section for the website on running events. Here is the draft: <https://hartshorn-dale.eastkingdom.org/running-events/>

I have examples of two event proposals and I'd like to have at least one more; both of the current ones are for the church in Douglassville and I'd like to have an example from the 4H site as an example of a "by the room" rental.

Here is a sample event bid proposal. If you have suggestions, please contact me. <https://docs.google.com/document/d/1n5KYLmDOfplcEshzU-1ITYeznvKoJVK09hYCZG3R4Wg/edit?usp=sharing> Otherwise I will assume everyone is fine with this

and I will make it public on the website.

I also have space on the website for general advice for proposing/running events, if anybody has any to share.

To-do list still includes general review, and I have some more documents for the Newcomer section to upload. Eventually this will get done.

e. **Secretarie**

- i. Notes sent to list and added to website. A correction needs to be added to the notes about Shire Wars

f. **Exchequer**

- i. Corrections were made to the 4th quarter report early last month and it was sent back to the regional. No other comments were received, so I'm assuming it is ok. I believe I'm just waiting to get a starting number back from the deputy regional to use as the starting number for my first-quarter report.
- ii. December's ending balance was \$6278.48
- iii. Action for January
 - 1. The \$586 Counter Deposit from last quarter's fencing monies came through
 - 2. St. Paul's cashed the \$300 check for the remainder of Bardic's site fee
- iv. End of January Balance = \$6,564.48 (math checks out!)
- v. Feb 1st. I sent the check for last quarter's fencing practice in the amount of \$440. I also wrote myself a check for \$50 for Bardic Insurance Reimbursement
- vi. I should be getting the exchequer files, and additional checks from Diana on Saturday at Bardic. Yay!
- vii. I sent an email on 1/31 to check up on the Nova Scholla insurance request I made in mid. Jan. Was told it is in the queue to be processed.
- viii. Bardic: I plan to get cash for Gate for Saturday. I also need to remember to bring the checkbook and the January statement for James to sign.
- ix. NOTE: I am still in need of an exchequer Deputy other than Diana.

g. **Chamberlain.**

- i. Sarah updated the Chamberlain page on the website, yay! You can get to it under the "Resources" menu tab
 - 1. It has members only access to the photographs I have of shire property.
 - 2. It also has a fully accessible google sheet listing the property i'm tracking.
 - 3. FYI: I wanted to make sure all members could access the google sheet without being able to modify the document. Having the spreadsheet fully accessible is the only way Sarah and I could figure out how to do that, as sharing items in the Shire Members Google Folder gives everyone edit access.

- ii. A few quick updates: Unless there are objections I'm going to stop tracking these two items: A) Shire Walls that are listed as being held by Sabby, (big wooden walls with HHD decorations. Can stop tracking these; replace with tapestries etc. - James) B) Toy Castle that is listed as being held by Kathryn Perry. Let's keep track of the castle for now; bring it to Bardic. - James
 - iii. Regarding the two chairs held by Una and William. Does someone want to take charge of refurbishing them? Otherwise, I'll recommend that we stop tracking them, as they are not usable without a serious amount of work. FYI: There are pictures of them on the website. - lets decide that via email list.
 - iv. There are still several items whose location and owners I do not have a verified date for. I've highlighted the ones I need information on in yellow on the spreadsheet
 - 1. I would ask Alison and Kathryn specifically to check the list and send me any updates they have. I also want to thank them both for holding onto and caring for so much of the shire's property! Note: I've attempted to give you both edit access so you can update the dates yourself if desired.
 - v. Finally, I noticed some talk online about kitchen stuff related to Bardic. If anyone wants to send me information to update the Google spreadsheet, please feel free to do so.
- h. **Knight Marshal**
 - i. 02/02/2023 Knight Marshall report
 - ii. Practice is happening. We had a few bumps this past month that led us to cancel practice twice.
 - iii. We are working with newbies.
 - iv. I am confident that this practice will continue to be awesome!
- i. **Fencing**
 - i. Happened
 - ii. 5 practices (1/ 2, 1/9, 1/16. 1/23. 1/30)
 - iii. A&S invasion happened
 - iv. Average attendance = 17.8
 - v. Donations total: \$310
 - vi. Jacqueline (MIC), James, Andre, Ian, Declan, Wentlyanna, Albion, Atilla, Griff, Lissa
- j. **Herald**
 - i. Greetings from the new Attire Pursuivant! For those who don't know me, I'm Dame Lillia de Vaux. I've been shire herald in the past, was Pelican Queen of Arms for the Society (SCA-level names decisions for a few years), ran Virtual Herald's Point twice, and am a Society-level proof reader and decision meeting participant. I'm usually not a court herald, but I specialize in the study of period names. I dabble in armory as well.
 - ii. Nova Schola: A heraldic track of classes and consultation table are planned for Nova Schola, thanks to Alison for supporting the request. We will have beginner level classes for submitters and new/prospective heralds.

- iii. Paperwork is done for the 4 HHD heraldic submissions (3 order names, 1 badge). I am checking on a procedural question with the Laurel Sovereign of Arms regarding the submission timing. When that's answered, I'll contact the Exchequer so she can send payment to kingdom for the submission (will be \$9 per submitted item, payable to the EK).
- iv. The 1Q23 report was submitted to kingdom on 27 Jan 2023.

k. **MoAS**

- i. We had two A&S Zoom meetings this month. There was also an A&S invasion of fencing practice on 1/16 that was attended by a few people. I plan to switch the Wednesday night online A&S meetings to Google Meet, since I'm now the host. They will be on 2/8 and 2/22.
- ii. I will be sending out a survey to the populace of Hartshorn-dale this month. The purpose is to find out what kind of A&S activities people are interested in, as well as what they already do and would be willing to help others explore. (If anyone can help send polls it would be great)
- iii. I also plan to hold an A&S day at my house, with a primarily fiber arts focus. It will probably be the weekend of 3/11 or 3/18. It can be either Saturday or Sunday.
- iv. **Dance:** Dance class met 3 times in January. We are scheduled to meet Friday, February 3rd. After that we will announce when dance is occurring in February.
- v. **Dining with Lorenzo Guild:** Dining with Lorenzo met in January and worked out a menu for Nova Schola. We are engaged in testing recipes, have posted the menu to the event site, and will be preparing the food the day/night before the event. New meetings and projects will start in April.

l. **MoL:** I have nothing new to report this month.

2. **Regular activities**

- a. **Dance:** Friday evenings 7:30-9:00, indoor location in Norristown. Announcements by email and Facebook.
- b. **Dining with Lorenzo** is usually monthly. Dormant in March, cooking in Feb.
- c. **Brunch with Hartshorn-dale:** Sundays usually at 11am on Google Meet Link is always available on the calendar on the website.
- d. **A&S Night:** 2nd & 4th Wednesday at 7:30PM, switching to Google Meet
- e. **Book club:** On hiatus.
- f. **Fencing** will be happening most Mondays in Spring City. Announcements are via email and Facebook.

2. **Old Business**

- a. Shire Wars committee
 - i. Notes: <https://docs.google.com/document/d/1jBstE1iXDqvyvCKGIv0o8RfasndQBKLHtlm0qsTxilc/edit?usp=sharing>
 - ii. Seeking 2023 Event Steward
- b. Gold Key
 - i. Discussion Thread created in A&S Discord Channel: [A&S Channel](#)
 - ii. Liquidate what we have
 - iii. Workshops to make super basic tunics of various lengths
 - 1. Update: plan to rent room for 6 hours Sun Apr 23rd, 10:30-4
 - 2. Fabric purchased (very good sale)

3. assembly line with folks cutting, pinning, and sewing
4. plan out in advance how many tunics we need in each size, and have cutting plans ready so we are ready to start cutting once we get there
 - a. plan for tunics to fall to about mid-calf
 - b. blue and gold colors
 - c. trim around the necklines if we can
 - d. tags inside with the size and "Hartshorn-Dale" - iron on? Alison can make it with her Cricut?
5. belts (we have weavers!)
6. maybe if we're feeling fancy make some loaner fabric pouches
7. We have at least \$200 from the first Rummage Sale, which specifically said the funds would go for new Gold Key.
- iv. We've also talked about getting melamine feast gear for newcomers - who wants to take the lead on ordering that? Folks had good recommendations at a prior meeting. We also talked about plastic 'glasses.'
- c. Iron Key/Fencing
 - i. One of the bags used to lug loaner fencing gear around has kicked the bucket.
 - ii. Can the shire buy a new one?
 1. Price TBD but can range from \$120 - 340 depending on brand, size, etc.
- d. Ian Douglas and the College of Performers
 - i. Seeking to host their multi-kingdom Bardic Challenge Assembly, usually around April
 1. HHD can't commit to 2023 but maybe 2024?
 2. Send Ian HHD bidding process.
 - a. Not sure we sent him this last month

3. New Business

- a. In-Person Brunch: last attempt fell apart but we should do one soon.
 - i. Or have in person brunch pot luck at a Meet the Candidates session 2/26/23
- b. Gold Key Workshop 23APR2023 10:30 - 16:30

4. Events and Demos

- a. EK Bardic
 - i. Event happens in two days
 - ii. From Milissent:
 1. I'm looking for 6 people that will bake 2 loaves of bread each for Bardic Champs dayboard. - All good!
 2. I am also looking for cooking help for the event. I am planning on making as much ahead of time as I can (January is really busy). Most importantly I need 3 people that will be there for clean up.

3. Serving-ware taken care of.

4. Lastly I GOT 4 people that are interested in making cookies

5. Worked out donations for drink coolers and crockpots.

iii. From Alison

1. 109 adults registered

2. Ratnavati donating chairs for Royal Throne substitutes

3. Meeting at church at 7pm Friday for site set up and 8 am Saturday.

4. Gate is staffed

5. Largesse table staffed

6. Adelina overseeing a kid's area

7. Silent auction items will be available.

b. Nova Schola

i. PayPal is set up

ii. Still getting teachers

iii. \$7/person for lunch

iv. Staff meeting early February

v. Ivette handling Rummage Table

1. Let neighbors know about it

vi. Plushie Display?

vii. Gold Key/ Rummage sale; whatever doesn't go may be donated to Caer Adamant or Bhakail.

c. Harts & Horns/Investiture

i. Do we have an official Event Steward/Plan/Bid yet?

1. Get an official bid in March

2. Champions (marital)

3. Investiture

4. Nov 11th

5. Baronial Stuff

a. Coronet Updates - schedule something about designs

b. Polling - Ranked Choice, Amarie and KSen emailed, awaiting response

c. Working on Meet the Candidates Meetings

i. Probably at 4H Club

ii. Awaiting Insurance certificate.