

Agenda & Notes: Business meeting April 2, 2020

Synopsis:

Our first all online business meeting was a success – we had 13 participants, which is great! We used Google Hangouts via the East Kingdom's G-Suite. The one awkwardness is that Google Meet only shows you about 4 people at a time, so you have to say something to get noticed instead of just raising a hand. We got through the agenda smoothly. Important things to note:

We have Vacant Offices: Herald, Chatelaine, and Social Media deputy are currently vacant. If you are interested in any of these, or want more information, please contact Alison at Seneschal@hartshorn-dale.eastkingdom.org. A herald works with the populace, helping design and research heraldry and names to be registered with the college of arms. Alison is happy to help anyone interested learn more about doing Heraldry. The Chatelaine is the newcomer's first point of contact – assisting newcomers in getting the information, connections, and equipment that they need to participate. The social media deputy assists the group with public visibility, serves as one of the administrators on all social media accounts, and helps facilitate communication within the group via social media platforms. From Caid's Social Media policy: "This office is part public relations, part moderator, and part town crier"

In this time of plague, all face to face activities are cancelled through the month of April, but many activities besides the business meeting have moved to virtual formats or watchable activities, including:

All week – Virtual A&S classes; there has been a virtual A&S display – it may come back; Naomi is working on an A&S swap and a virtual feast. Contact Naomi at MOAS@hartshorn-dale.eastkingdom.org

Sunday – a Hartshorn-dale virtual brunch, 11-12 – BYO Brunch – time to catch up, chat, etc.

Monday – Keep an eye out for fencing livestream on Facebook

Friday – Forays into virtual dance on Google meet – check group email list and FB announcements.

Event planning is still happening! Last month we scheduled 2 commons, one for June (potentially at local park, depending on the progress of the plague) and one for September, potentially at the 4H site in Creamery. There is no update yet on GoFourth but it is still on the calendar. Blak Rose has sent an updated proposal for Shire Wars (which we voted last month to participate in). There are positions that need to be filled, so please contact Eleazar at Eleazar_halevi@yahoo.com if you can help with A&S, Children's activities, kitchen set up and clean up, Bardic & Dance, or web minister in any capacity.

Agenda:

Attendance: Officers: Alison (Seneschal), Kathryn (Secretarie), Attila (MOL), Naomi (MoAS), Diana (Dance & Exchequer), James (Fencing), Sarah (Chamberlain & Webmaster).

Populace: Maryanne, David, Brendan, Aislinn (Lisa), Viola

- I. Online Business meeting. This meeting is our first fully online meeting.

- A. The BoD has published rules for holding this meeting. They have also removed some of their initial rules, which included recording the meeting, though they suggest we do record it.
 - B. Please wait for others to finish speaking or raise your hand, so that we do not have everyone speaking at once. It is very difficult to differentiate what anyone is saying when people all speak at once.
Notes - We discovered this is not as easy as it sounds, as Google Meet only lets you see about 4 of the participants at a time. Sometimes it is necessary to use the Chat feature.
 - C. Consider muting your microphone when you are not speaking.
 - D. We will keep this first meeting simple, and will hold off on working on the charter until next meeting.
- II. Officer reports (allotted 15 minutes)
- A. Chamberlain: No updates to report. There are still some shire favors around somewhere (and I have some as well), and we still have the boxes of donations to process when it's safe to do so.
 - B. Chatelaine: Vacant (If interested let the seneschal know)
 - C. Chronicler - no report
 - D. Dance: Met March 6th & 13th
 Virtual Dance Tried on February 27th
 Virtual Dance beginning April 3rd 7-9 pm (we will see how it goes)
 Discussion: Virtual Dance has now been scheduled for April 10th and the link will be sent out after this week's dance practice.
 - E. Exchequer: Total \$5851.56
 Need to send check for February and March fencing when I have the March dates
Discussion: Check is being sent to cover rental of the church in Spring City for rental for Fencing practice.
 - F. Fencing - no report, but there was a Facebook Live demo on Monday night instead of fencing practice.
 - G. Knight Marshal - no report
 - H. Herald: Vacant (If interested let the seneschal know) **Discussion:** Viola is interested in learning more about the office, but is not ready to step up at this time.
 - I. MoAS
 The kingdom MoAS office is helping facilitate online A&S classes, and recently had their first virtual A&S display. They are always looking for people interested in teaching virtual classes, and can give help and guidance to anyone interested, but unsure about the process or technology.

I am trying to come up with A&S activities to help bring people together virtually during this isolation.

We will be doing a secret Santa style A&S swap. I will be sending out a survey from to the Shire, and anyone interested can fill it out and be a part of the swap. The time frame will be 2 months to complete the item. Requirements are that the item must be mostly hand made, SCA appropriate (but not necessarily period), and made primarily from supplies you already have.

I am also putting together a menu and recipes for a virtual feast. The goal is for easy recipes that most of us already have, or can easily get during the few grocery trips we are making. The goal is for the recipes to be sent enough in advance so even if you are only going to the grocery store 2x per month, you should be ok, without making a special trip. For the actual feast, those joining us are encouraged to use feastgear and set up as they might at an SCA feast.

- J. MoL - nothing to report
 - K. Secretarie - last month's meeting notes were distributed in a timely fashion.
 - L. Social Media deputy: Vacant (If interested let the seneschal know)
 - M. Webminister: Added text canceling all face-to-face gatherings on the website so that it displays on every webpage. Alison updated the calendar as well.
- III. Covid-19 changes to the East Kingdom's schedule and events
- A. Coronation and Crown Tourney: Both scheduled for May 21-25th (Memorial weekend) at War of the Roses in NY. **Discussion:** The peerage of one of our members will not be taking place at this event, we will let folks know when we have a date. There is a HHD member who will be called into court at this event. Concern was expressed that the Covid crisis would still be ongoing at this time, and that this event might not be able to take place.
 - B. EK Curia scheduled SRWC in NJ May 29-31st.
 - C. Pennsic: No news right now. The staff plan to meet at Aethelmearc War Camp, or meet virtually if this War Camp is not held. We should hear shortly after that if there are changes to Pennsic this year.
- IV. Hartshorn-dale events/demos
- A. Shire Wars. New Prospectus. **Discussion:** We are still happy support this event, and as we voted last meeting, we did not vote again, the prospectus offered no major changes
 - B. Commons
 1. June 14th: Brandr was going to autocrat. Should we put this on hold?
 2. Sept 13th: Attila was going to autocrat. If the June one is put on hold, should this one be scheduled at the 4H site, so that we can use that site this year?
 3. **Discussion:** We will continue to consider if these are viable, but will change venue from the prior plan which was to hold the June Commons at the 4H club, moving that venue to the September Commons. Diana will send the information on the rates at the 4H club to Attila, who will call and check on the date availability. For June, we will wait and see what happens with Social Distancing and the Covid response, but keep the

date on our calendar. If we decide to hold it, we can always make a last minute reservation at the Lower Providence Park, or another park, since we already voted on this.

- C. Event for next spring. Milissent to autocrat. Is there any news? **Discussion:** Milissent was not present, and she had planned to meet with folks from Iron Bog in March, but the event they were meeting at was canceled. We will hold this as an agenda item until we hear more.
- D. GoFourth demo in Pottstown. Eleanor to autocrat. I have not had any other updates on gofourth yet. I've not held any planning meetings since it's not certain but I have written down some brainstorms. If you want them I can email them out later. **Discussion:** We would like to hear Eleanor's ideas, and look forward to hearing them.
- V. Online activities while in-person activities are on hold. Watch your email and facebook for announcements, and join instructions.
 - A. Brunch with Hartshorn-dale. This will be a regularly scheduled social hour, via Google Hangouts. Sunday mornings, Easter weekend may be Saturday
 - B. Art Swap. Naomi coordinating
 - C. Virtual Feast. Naomi coordinating
 - D. Dance practice. Friday evening via Google Hangouts
 - E. Fencing livestream with James
 - F. **Discussion** noted that not all officers have access to the calendar. We will correct this, particularly now, so that officers can use the calendar to schedule online meetings. Kathryn was given access during the meeting. Alison took screenshots of how to set up Google Hangouts, and posted them to google drive where the officers can access them.
- VI. Sunday Socials. On hold? Per **discussion:** Yes, on hold.
 - A. Newcomer Social. 1st Sunday of the month.
 - B. Garb Making Social. 3rd Sunday of the month.