

Agenda Hartshorn-dale business meeting July 2, 2020

Attendance-Officers: Alison (seneschal),

Attendance-Populace:

- I. Online meeting: We continue to meet online. (For the foreseeable future, we may continue to meet online)
 - A. Please wait for others to finish speaking or raise your hand, so that we do not have everyone speaking at once. It is very difficult to differentiate what anyone is saying when people all speak at once.
 - B. Consider muting your microphone when you are not speaking.

- II. Officer reports (please submit written report, which will be included in the minutes)
 - A. Chamberlain: Sarah: nothing new
 - B. Chatelaine: Vacant - Vote on Una Logan taking office
 - C. Chronicler: Siobhan:
 - D. Dance: Diana: Met virtually through June. Expecting to meet virtually Through July. Attendance is usually around 10 people or more. Discussed conditions for an outdoor practice. I am developing a proposal for an outdoor practice but it is unlikely to be held before August.
 - E. Exchequer: Diana: \$5,030.06 current balance. Our check for Shire Wars coming up was cashed. New payment for Zoom account being sent. 2 nd Quarter Report in process (due end of July)
 - F. Fencing: James:
 - G. Knight Marshal: Berkhommer:
 - H. Herald: William: Alison and William need to meet to transfer office. Alison is finishing up some business.
 - I. MoAS: Naomi:
 1. Dining with Lorenzo: Diana: We need to “elect” a single voice to speak for the cooking group. We discussed having an outdoor meeting and have a location And would need to put together a proposal. We are also waiting for Sam to be well enough. Again, August is likely the earliest Date for an in person cooking session.
 2. Recipes for a virtual feast have been published. Date TBD
 3. There is an East Kingdom ethereal event calendar (<https://moas.eastkingdom.org/ethereal-event-calendar/>) and an Arts & Sciences online class listing (<https://moas.eastkingdom.org/list-of-online-webinars/>)
 - J. MoL: Atilla:
 - K. Secretarie: Kathryn: Minutes were prepared in good time to submit to Kingdom last month.
 - L. Social Media deputy: Brandr:

III. Covid-19 changes to SCA schedule and events

A. Their Highnesses and the EK seneschal have created this plan going forward.

1. Do not attend any meetings, practices, or events if you are ill, and consider carefully if you are in a high risk group
2. Modern government requirements must be followed. Pa requires:
 - a) Masks to be worn
 - b) Telework when possible
 - c) Social gatherings <250 people
 - d) <https://www.governor.pa.gov/process-to-reopen-pennsylvania/>
 - e) It is unknown how long we will need to remain in the 'green' phase, but there are predictions that it could last for years rather than months.
3. Gatherings must be outdoors
4. Space for 6 foot distancing
5. Face coverings of mouth and nose if 6 feet distance cannot be maintained
6. No shared food or drink
7. Sign in sheets with contact information (phone or email)
8. Plans to have the gathering must be submitted to the local seneschal.
9. Respect choices of individuals who choose to either attend or refrain from attending gatherings.

B. Please see the EK Events page for all the online events being planned

1. Next Ethereal court is the 3rd weekend of July, again, there may be folks from Hartshorn-dale mentioned in this court.

C. Hartshorn-dale events/demos

1. Shire Wars.
 - a) It remains on the Kingdom calendar, and has not been canceled.
 - b) Black Rose is hosting
 - c) HHD is participating, along with Caer Adamant, Bhakail, Buckland Cross, Eisental, Montvale, and Owlsherst. Diana pointed out that this is the first year that every group in the region has participated.
2. Event for next spring. Milissent to autocrat. We will keep this on the agenda.
 - a) Possible dates are May 22nd, June 5th, June 12th
 - b) Milissent plans to speak with Owynn (Iron Bog) about this event
 - c) Anyone interested in being part of event staff should get in touch with Milissent and possibly have google meeting or some other early planning meeting.
3. GoFourth demo in Pottstown. Eleanor to autocrat. Eleanor spoke with her contact in Pottstown and got this information:

- a) New date: Sept 6th 4-9pm
- b) Go/No Go: In order for the festival to proceed as planned we must be out of the green phase. As previously discussed, a decision will be made about proceeding with the festival in August (which part of August was unspecified).
- c) Location: A request to be moved farther from the sound system was placed, with a location in the area by the kids bouncy area (and closer to the back parking lot) requested.
- d) Parking: I asked if we could park in the back parking lot.
- e) Cooking Demo: Fire is not permitted.

IV. Online activities while in-person activities are on hold.

A. Zoom vs Google meet?

- 1. Some people like zoom better because they feel the pictures are more clear, and they like to be able to see what is showing from their own camera.
- 2. Google Meet is easy for anyone to set up, and might not require as much bandwidth.
- 3. We will likely go back and forth between the two formats.

B. Friday evenings 7:30-9:00

V. Charter update Section 7

- A. Last month we had a lengthy discussion regarding why and how to make changes. A document was distributed all in the shire who expressed an interest, with a request for commentary. Based on the commentary during the meeting, and since then, this section has been rephrased as follows.
- B. Deputies defined: Appoint or instruct (someone) to perform a task for which one is responsible. Delegate authority or a task.
- C. Hierarchy is an organizational tool, and is not meant to assume that one person is better in any way than another person.

New proposed language for section 7 regarding officers and elections - see separate document for what was voted on.

7.1. Officer positions will include Seneschal, Exchequer, Knight Marshal, Chronicler, Herald, MoAS, MoL, Chatelaine, and Webminister.

7.1.1. Vacancies are permitted in offices which are not required by higher law.

7.2 Auxiliary officers are needed for optimal functioning of the group. These officers may be appointed or accepted by the officer on whose staff they will serve, as long as they meet any other requirements for the position. The following list is not meant to limit, and other positions may be proposed and added as necessary.

7.2.1 Seneschal staff may include Deputy Seneschal, Accessibility Porter, Chancellor Minor, Social Media Deputy, Secretarie, and Event Stewards.

7.2.2 Exchequer staff may include Deputy Exchequer and Chamberlain.

7.2.3 Chatelaine staff may include Deputy Chatelaine and Demo Coordinator

7.2.4 Heraldic staff may include Deputy Herald, Court Heralds, and Submissions Heralds.

7.2.5 Chronicler staff may include the Domesday Editor

7.2.6 MoAS staff may include the Dance Master/Mistress and regional deputies

7.2.7 Knight Marshal Staff may include the Branch Marshals for Fencing, Thrown Weapons, Equestrian, and Captain of the Archers.

*The Branch Marshal for Fencing, Thrown Weapons, Equestrian, and Archery will be chosen by those participating in that activity. The candidate must be eligible to serve as a marshal, being already warranted. The local seneschal and regional kingdom deputy marshal must be notified and confirm the placement of a new Branch Marshal.

* If a warranted marshal for an activity not currently holding meetings/practices in HHD should step up and wish to start one of these activities, the officers could make the decision to allow this person to begin the process of obtaining a meeting location and starting practices, and serving as Branch Marshal.