

Shire of Hartshorn-dale December 5, 2019 Business Meeting Agenda/Notes

Agenda:

I. Officer Reports

A. Exchequer

Exchequer: \$4,751.29

All bills paid

Issue: Never received event report or return of our investment plus profits from Coronation in Owlshert

Meeting notes: Elizabet will contact seneschal re this.

B. Dance

Scheduled throughout December

2 classes held in November (1st & 8th)

C. Chamberlain

We have stuff, including new Shire belt favors. They are stamped with the horn and available! I have more that are in-progress.

Meeting notes: If you want a favor contact Sara. Eryn has some and will put it out that they are available.

D. Webministry

Created page just for Hartshorn newsletters.

The second Chronicle is too big to upload to Wordpress -- I have uploaded it to the Hartshorn Google Shared Drive & set it to be shared to anyone with the link, and then put the link on the website. I think this will work. If it doesn't, we can try to shrink the file size (currently nearly 8 mb, limit of 2 mb).

No minutes yet to upload from the November meeting.

Meeting notes: Notes will be ready soon.

E. Social Media

We have 139 likes (up from 131 in November) and 148 Followers (up from 138).

The new events poll is up and running.

Engagement is continuing to be strong, and upward trending.

Meeting notes: General discussion of page v. group.

Would like for Page articles about cross cultural concepts. Something that shows diversity even when our photos don't.

Articles, stories, etc. in the group.

F. MOAS

A&S gatherings continue at fencing practice. My report was sent to kingdom on time.

The bread baking workshop held in November was a lot of fun. We made a yeasted gluten free bread and a traditional loaf baked in a dutch oven.

The December workshop will be on pomanders (jewelry with a scented ball of wax to help mask bad smells). There will be a charge for this make and take workshop.

If you are thinking of entering a project into the Artifacts of a Life event, please register your project. The organizers are currently very worried about low attendance and not enough competitors. If anyone wants to do a project, I am willing to be on a team. This could be a fun shire activity, although we have very limited time.

On April 18th in the Barony of Carolingia, there will be a super cool new A&S event called Artists and Scholars Exhibition. This event is centered around spaces for positive feedback and interactions. There will be challenges and also opportunities to speak with mentors about different aspects for A&S.

Possible future thing: monthly music things Non and new musician friendly.

-Naomi

G. Knight-Marshal

Meeting notes: Newly elected Knight Marshal Berkhommer stopped in at the meeting but was unable to stay. He is finalizing arrangements for fighter practice at the Paoli site.

H. Chatelaine

I've had some excellent conversation with an interested newcomer, sounds like he is very interested in what we do and will probably come out to some practices soon.

I have the rest of the Gold Key photos, but have not yet put them up on facebook. Gold Key goals include: getting the photos up, and putting them in the spreadsheet with their corresponding entry.

I. Fencing

In November we met 4 times and collected 150 of the 160 owed. We maintain 3 regular marshals and a few MiTs.

November	Fencers	Non-Fencers	Collected	Rent
4	8	1	43	40
11	8	3	40	80
18	6	1	27	120
25	8	1	40	160
	7.5		150	160

Meeting notes: \$530 was taken to Diana at Dance by Eryn.

J. Chronicler

2nd Hartshorn went out. Regional liked it. Has had some emails. Open to other ideas. Suggestion: a sentence was not in English -- would be nice for outsiders to see. Another suggestion was to move the meeting notes to the end.

Humans of Hartshorn-dale - written or video interviews, essays, or stories of Shire members. Written stories can be incorporated into the newsletter, short video clips can be shared on our facebook page.

K. Herald

Continuing to work with one person to correct something that's not going to pass and another one. Group stuff should show up soon. Worked on a name. If we don't get someone, will still work on Heraldry with people. Can do it as large, and can teach someone

L. Chancellor Minor

M. Secretarie

N. Seneschal

Such a huge thank you to the Shire. I have a few things I'm going to wrap up, and you're not quit of me, though I may be a little less visible for the next couple of months. Extra thank yous to Kelly, Eryn, Diana, and Alison who have been my first "go tos" when things did come up. Nothing came up that we couldn't easily handle.

Alison is going to do a fantastic job, and I know she has a great support team (since I had one and it's many of the same people).

On a personal note, I hope many in the Shire can be at Mudthaw for my elevation.

II. Events

A. Coronation

B. Commons

III. General/Other

Alison re Western Region: Delaware and PA. The idea is to create a region - a cohesive region. (South region would be Oestgard and NJ groups). They will be holding meetings at events within that region. Encourage to attend, giving thoughts, even if negative.

Re rules for group and page:

Last Month we talked about making clearer rules for our group and some general expectations for officers with page access. I agreed to write up my thoughts and bring them to business meeting. Here they are.

Group

Our Moderators: Kelly Smith, Diana Troxell, Shan McGruff, Andrew Hampson, Kandy Fling, Eryn Utz, Naomi Hampson, Hartshorn-Dale Page

Current membership question: What about the SCA are you interested in?

Suggested additions:

1. How did you hear about the SCA?

Current Rules: no Rules listed

Suggested additions:

"This group, though an un-official presence of the SCA, chooses to abide by the SCA Harassment and Bullying Policy. All members will be expected to behave according to the policy expectations and understand that they can be removed from the group if the admins and moderators deem their behavior to have broken that policy. By clicking agree you state that you have read and understand the policy and agree to abide by it."

Either post a link to the policy or write out the expectations.

Page Officers

Current Officer Permissions;

Admin (full and complete access): Kandy Fling, Kelly Smith, Sarah Paylor (Kandy will be switched with Allison once the Seneschal change over happens)

Moderators: Allison Wodehalle, Eryn Utz, Adam Hampton, Naomi Hampson

The Only difference between Admin and Moderator permissions is that admins can assign roles and moderators cannot. Otherwise they have the same access.

Suggestions for Officer Guidelines:

- 1. Only the Seneschal and the Social Media officer should respond to messages 'as the page' (responding to a message sent to the page as if they were Hartshorn-Dale)*
- 2. When responding in messenger 'as the page' the Seneschal and Social Media Officer will identify themselves by name and office.*
- 3. If a message is left unanswered for an extended period of time (more than a week?) due to the absence of the above officers, then a moderator may answer, remembering to identify themselves by name and office*
- 4. All posts about upcoming practices or events should be released a minimum of 3 days prior to the event or practice (if life intervenes or there are last minute decisions then a shorter release time is reasonable) [The Ideal release time for such a post is 3-5 days ahead of the date. This allows time for Facebook's algorithms to get it into everyone's timeline]*
- 5. Please avoid the use of terms that are 'in-jokes' (references to regular life as 'mundane') or words/phrases that may accidentally get us flagged by facebook. While we love the joke of 'come out and stab someone' such phrases could get us in trouble with facebook's inappropriate comments algorithms.*
- 6. Be Kind, share posts about upcoming events/practices to the group. While not an 'official presence' lots of people check there first for their Shire News.*
- 7. Recurring events such as dance, fencing, and fighter practice should be scheduled out on the page no longer than a month in advance. (if they are out further than that we will run into confusion over dates occurring during holidays and such when we actually don't have practice)*

Hopefully this is all clear and understandable.

Suggestion: internally, no matter how many people there are as moderators/admins - only certain people can make the decision to add someone.